

# Distributor Service Request Form

For legibility, please use **BLOCK LETTERS** in black or dark ink.

## DISTRIBUTOR DETAILS (see note 1)

Distributor Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

ARN \_\_\_\_\_

## CHANGE IN BANK ACCOUNT (see note 2)

I/We would like to avail the facility of receiving brokerage payments through NEFT/RTGS and furnish below my/our Bank Details for this purpose:

New Account details

Account Number \_\_\_\_\_ Account Type  Savings  Current

Bank Name \_\_\_\_\_

Branch \_\_\_\_\_ City \_\_\_\_\_

IFSC \_\_\_\_\_  
(The 11 character code on a cheque. If you do not find it, please ask your bank branch for it)

MICR \_\_\_\_\_  
(This is the 9 digit number next to your cheque number)

Please enclose a cancelled cheque/latest Account statement/copy of passbook of the Bank A/c mentioned here. In the absence of this, your request may not be processed.

## NEW ADDRESS CHANGE OF ADDRESS (see note 3)

Door No. \_\_\_\_\_ Building Name \_\_\_\_\_

Street Details \_\_\_\_\_

Locality Landmark \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Pin \_\_\_\_\_

## CHANGE IN CONTACT DETAILS (see note 4)

Mobile (ISD) \_\_\_\_\_ Tel. (R) (ISD/STD) \_\_\_\_\_ Tel. (O) (ISD/STD) \_\_\_\_\_

Fax (ISD/STD) \_\_\_\_\_

Email \_\_\_\_\_

Existing e-mail IDs if any in our records will be replaced with the e-mail IDs mentioned in this section.

## DISTRIBUTOR SIGNATURE(S) (see note 5)

(To be signed by the Authorised Signatory(ies))

\_\_\_\_\_  
Authorized Signatory 1

\_\_\_\_\_  
Authorized Signatory 2

Date: | D | D | M | M | Y | Y | Y | Y |

## ACKNOWLEDGEMENT SLIP (To be filled in by the Applicant)

Received from \_\_\_\_\_ Folio no/ Application no: \_\_\_\_\_

Mobile No: \_\_\_\_\_ PAN: \_\_\_\_\_

Request submitted \_\_\_\_\_

Subject to further verification and furnishing of mandatory information/ documents. Please retain this slip until processed

## GENERAL INSTRUCTIONS

### Note 1 - Distributor details

Please furnish your name and ARN code.

### Note 2 - Change in Bank Account Details

- Please fill in the MICR code and IFSC of your bank branch in the space provided and enclose a cancelled cheque together with your request for change in bank details. If there is a minor mismatch in the bank account number submitted by you and the account number on the cheque, we will update the bank account number as appearing on the cheque provided your name appears on it.
- Please note that post updating your new bank details, your future brokerage payments would be paid out electronically via NEFT/RTGS into your new bank account.

### Note 3 - Change of Address

- Please provide complete details of your address and do not fill in a P.O. Box address as the same will not be updated in our records. Post updating your new address, all future correspondence including commission payment would be sent to your new address only.

### Note 4 - Change in Contact Details

- Please fill in phone numbers including the STD/ISD codes, mobile number and your e-mail ID accurately.
- Once your e-mail ID is updated, brokerage structure communication will be sent to your new e-mail IDs.
- You can register two of your e-mail IDs for mailback services from CAMS using the form in the prescribed format.

### Note 5 - Distributor Signature(s)

- Authorised signatories should sign this section in the space provided.
- Without signature(s), this form will not be processed.

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call 1800 4190 200 or 1800 2000 400

email [investor.line@Intmf.co.in](mailto:investor.line@Intmf.co.in)

[www.Intmf.com](http://www.Intmf.com)

Please note our lines are open from 9 am to 6 pm, Monday to Friday and 9 am to 1 pm on Saturday.

**Mutual Fund investments are subject to market risks, read all scheme related documents carefully.**